**Meeting Summary**

**ACTION TEAM NAME/STRATEGY:** Action Team A – Strategy 3: Create a broad-based effort to identify the early signs and symptoms of mental health problems through schools and related community programs.

**PARTICIPANTS:**
- Ann Fazil
- Kathleen Larson
- John Merial
- Manida Oriyavong
- Yvette Rodriguez
- Madalyn Rucker
- Annette Stringer
- Kao Vue
- Pamela Robinson

<table>
<thead>
<tr>
<th>Discussion/Action Item</th>
<th>Action/Agreements</th>
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<tr>
<td>1. What does our team want to achieve by August 2015?</td>
<td>Achieve by August 2015 (DRAFT)</td>
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<td>a. Which “low hanging” fruit will our team focus on?</td>
<td>Increase awareness of/exposure to available YMHFA and/or trauma-informed care training – Target:</td>
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<td></td>
<td>✓ Parents/caregivers</td>
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<td>✓ School staff/after-school staff</td>
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<td>✓ Advocacy Agencies</td>
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<td>✓ Faith/spiritual organizations</td>
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<td>✓ Medical professionals</td>
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<td>b. How will we ensure cultural and linguistic appropriateness?</td>
<td>Increase awareness of those trained in YMHFA/trauma-informed care to available resources and treatment services</td>
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<td>Develop proposal with selected school districts to expand early identification effort</td>
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<td>a) Low Hanging Fruit</td>
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<td>– Identify existing trainings; gaps in service; groups having greatest need</td>
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<td>– YMHFA “pilot” in selected districts</td>
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<td>– Collaborate with La Familia for YMHFA trainings in Spanish</td>
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<td>– Are MH issues addressed in mandatory health course at high-school level?</td>
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<td>– Dissemination of available training opportunities for YMHFA/trauma-informed care</td>
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<td>b) Cultural &amp; Linguistic Appropriateness</td>
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<td>– Train people who reflect the community</td>
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<td>– Written materials in multiple languages</td>
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<td>2. How will we know if we’ve been successful?</td>
<td>Discussion topic at August 8 meeting</td>
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<td>3. What are our next steps? What follow-up/preparation activities do we need to accomplish before our next meeting?</td>
<td>Finalize action steps and complete Implementation Work Plan</td>
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<td>All – be prepared to share at next meeting what each member knows in terms of available YMHFA and/or trauma-informed care trainings that currently exist</td>
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<td>Kathleen Larson to investigate question about content of high-school health course.</td>
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<td>Discussion/Action Item</td>
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<td><strong>4. Other Items of Note</strong></td>
<td>▪ Reviewed consensus decision-making process/guidelines, page 6 of the CCSN Conceptual Framework. Members were reminded of our operating definition of “consensus” and that members need to be in attendance at a meeting to participate in decisions made at that meeting. Decisions made in a meeting will not be revisited in the next.</td>
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| **5. What needs to be on the agenda at our next meeting?** | ▪ Overview of YMHFA and Trauma-Informed Care  
▪ Finalize action steps Team wants to achieve by August 2015  
▪ Complete the Implementation Work Plan  
▪ Prepare Action Team report for the CCSN Council |