Sacramento’s Creating Community Solutions
Action Team Breakout Session
June 6, 2014

**Time:** Approximately 45 minutes

**Goals:**
- Prepare for the first Action Team meeting on July 24
- Practice collaboration skills

**Resources:**
- Each Action Team has two volunteer co-facilitators who will help manage the meeting and ensure notes are recorded
- Mental Health Action Plan Strategies, May 2 Notes

**Instructions**

1. Take about 5-7 minutes for introductions. Share your name, organization if applicable, and *briefly, one reason why you are interested in this Action Team.*

2. As a group, draw on your collaboration and meeting skills to discuss the following questions. *Record your ideas on flip charts and/or post-it notes as needed to track your ideas, make decisions and create group memory. Use the meeting notes template to take more detailed notes and summarize the outcomes of your discussion.*
   
   A. Take a close look at the strategy. What are your initial thoughts about this work?
   B. Who else, if anyone, needs to be invited in order to make something happen in this area?
   C. What support will our team need to be successful?
   D. What immediate next steps do we need to take before our first meeting on July 24?

3. Be prepared to share 2-minute summary of your group’s responses to Question A and D with the large group.

4. Please give your group’s meeting notes to SCOE staff before we adjourn.