RPC Meeting Summary – October 7, 2014

Welcome, Introductions and Check-In
Myel Jenkins, Program Officer, Sierra Health Foundation: Center for Health Program Management, opened the meeting with a welcome, introduced new RPC member Nai Fong Saechao, announced the new RPC Co-Chairs, Alexis Bernard and Ebony Chambers, and thanked the 2013-2014 RPC Co-Chairs, David Schroeder and Ebony Chambers, for their hard work over the past year.

Alexis Bernard, Co-Chair, Respite Partnership Collaborative, reviewed the RPC ground rules and asked RPC members to review the September 3 RPC meeting evaluation.

Deb Marois, Facilitator, Converge CRT, led member introductions and members shared one way they have shared the information about the funding opportunities with their stakeholder groups.

Round 1 Year 2 Year End Reports
Lolita Randle and Jane Ann LeBlanc, Grantmaking and Evaluation Committee, Respite Partnership Collaborative, presented on the Round 1/Year 2 reports. Refer to the PowerPoint presentation Round 1/Year 2 End of Year Report and Funding Recommendations Preparation Presentation on the RPC web page for more details.

Round 3: Proposer’s Conference Update and Preparation for RFP Review
Ebony Chambers, Co-Chair, Respite Partnership Collaborative, updated the RPC on the RPC Proposers’ Conference.

Myel discussed the RPC funding recommendation process. Refer to the PowerPoint presentation Round 1/Year 2 End of Year Report and Funding Recommendations Preparation Presentation on the RPC web page for more details. Myel encouraged all RPC members to read proposal materials prior to the RPC funding recommendation meetings.

Transitions: Understanding RPC Committee Work
Deb discussed the RPC’s committee work. Following the September 3 RPC meeting, all active committees were asked three questions:

- What tasks do you take on as a committee?
- What activities do individuals committee members complete on behalf of the committee?
- What activities or tasks will the RPC need to take on without this committee in place?

Committee representatives updated the RPC on their responses to the above questions, and discussed the Committee Tasks for Review document. Refer to the document Committee Tasks for Review on the RPC web page for more details.
Transitions Dialogue and Determining Next Steps

Deb explained the RPC governance structure and provided a background on how the RPC governance structure was formed. The Sacramento County Innovation Workgroup recommended delaying the development of RPC governance structure until Round 1 of funding was released. Following the release of Round 1 funding, an Ad Hoc Governance Committee of the RPC developed a charter with recommendations for the RPC for discussion and approval. The Ad Hoc Governance Committee made recommendations on membership attendance and that members should represent their own stakeholder group, not their organization.

Deb asked the RPC to discuss the RPC governance structure. Structure discussion included comments on the potential of ad-hoc committees as needed and retaining a flexible structure that can still address the RPC work. All RPC members agreed not to make any changes in the RPC governance structure until January 2014 when the RPC funding recommendations are complete. Important discussion points included:
- Disband all committees except the Planning Committee, but change the Planning Committee to meet the current needs of the RPC.
- Maintain structure, focus on sustainability beyond what has been accomplished

Evaluation and Closing
The next RPC meeting is Wednesday, November 5, from 10 a.m. to 4:30 p.m. at Sierra Health Foundation.