Welcome and Introductions

Leslie Cooksy, Evaluation Director, Sierra Health Foundation, welcomed everyone to the meeting and acknowledged that Myel Jenkins, Program Officer with Sierra Health Foundation Center for Health Program Management is out sick.

Ebony Chambers and David Schroeder, Co-Chairs, Respite Partnership Collaborative, welcomed everyone to the meeting and outlined the RPC ground rules and the meeting goals. The goals included:
- Review and discuss the Round 2 grantee progress and decide how to move forward with the Grantmaking and Evaluation Committee recommendations.
- Understand latest Innovation Project evaluation results related to grantee progress and discuss how this learning might be applied to Round 3.
- Decide how to move forward with RPC structure ideas.

Deb Marois, Facilitator, Converge CRT, led member introductions and asked seasoned members to share one thing they would like new members to know about the RPC Innovation Project, and asked new members to share a burning question they have about the RPC Innovation Project.

Returning members shared some of the following thoughts (*’s indicate more than mention):
- Differences in opinion welcome – please speak up*
- RPC has unique structure*
  - DBHS/liaison
  - SHF/admin
  - Community/do the work!
- RPC members have multiple, long-term experience with MHSA and lived experience*
- This is an open process, feel respected even when others disagree, mutual respect and fun!
- Remain active and the process evolves
- We are continually learning with RPC, communities, grantees*
- DBHS is available for technical assistance

New members shared some of the following thoughts (*’s indicate more than mention):
- Where can we find demographics re: the grants provided, community served?*
- How can we overcome the challenge of not being able to collect ER/ED statistics?
- How can I engage my community in RPC work?
  - Communication back and forth
  - Message that makes sense and is accessible
Grantmaking and Evaluation Committee Recommendations and Progress Update

Jane Ann LeBlanc and Michelle Johnston, Members, Grantmaking and Evaluation Committee, presented the Grantmaking and Evaluation Committee recommendations on the Round 2 progress reports. For St. John’s Shelter Program for Women and Children and TLCS, Inc., RPC members have the option to approve the committee recommendation to approve the report, which would release 20% of grant funds, or not approve the recommendation to approve the report and delay funds. It is important to note that approval of these reports would also approve Year 2 of funding. Refer to the PowerPoint presentation Progress Report Presentation on the RPC web page for more details.

- **TLCS, Inc.**
  The Grantmaking and Evaluation Committee recommended approval, with no requested follow up. The RPC members reviewed the report, discussed and made a decision on the release of funds. RPC members expressed concern about the demographic data collected by the programs and encouraged outreach to the cultural communities, including the Slavic community.

  Decision: Should the progress report be approved and funding released?
  14 votes of strong agreement
  3 votes of agreement with minor concern

- **Saint John’s Program for Real Change**
  The Grantmaking and Evaluation Committee recommended approval, with no requested follow up. The RPC members reviewed the report, discussed and made a decision on the release of funds.

  Decision: Should the progress report be approved and funding released?
  15 votes of strong agreement
  2 votes of agreement with minor concern

**Grantmaking and Evaluation Committee Report**

The Grantmaking and Evaluation Committee encouraged all RPC members to join in Round 3 development as long as their agency is not intending to apply for the funding. The next Grantmaking and Evaluation Committee meeting is Monday, August 18, from 1 p.m. to 3 p.m. at Sierra Health Foundation.

**Evaluation Grantee Progress Report**

Leslie presented on the RPC innovation project and the evaluation process. Leslie reinforced the innovation project learning objectives and discussed the development of the logic model.

Grace Wang, Ph.D., Project Director, American Institutes for Research, presented the AIR Round 1 Grantee Report. Refer to the PowerPoint presentation AIR Round 1 Grantee Report Presentation on the RPC web page for more details.
The RPC members discussed the presentation and next steps of the RPC Project evaluation. Members discussed that in the current funded respite services there are gaps in serving particular target populations. Discussion also included comments on continuing to capture the learning with the next set of grantee interviews.

**Transitions and Next Steps: RPC Structure and Meeting Design**

*Leslie* identified upcoming transitions for the RPC. Deb Marois, the RPC facilitator, will be phasing out as facilitator at the end of the year. There will be the opportunity for RPC members to receive facilitation training and coaching over the next few months. This month’s RPC conversation on structure will have an impact on the RPC co-chair process. It is also important to note that the structure conversation will be continued into an additional conversation at the September RPC meeting.

*Deb* reviewed the RPC Structure and Goals Round Table Discussion Summary. Refer to the document *RPC Considerations for Structure* on the RPC web page for more details. Deb noted that the current RPC co-chairs are willing to remain co-chairs if the RPC determines that. Deb also noted that the RPC has the option to change its structure or make changes.

The RPC discussed restructuring focusing on the committee structure, including removing committees from the structure, or having committee meetings prior or after the RPC meetings. The RPC was unable to come to consensus on disbanding the committees. It was noted that if disbanding committees, the Grantmaking and Evaluation Committee would need to continue until Round 3/TAY funding is complete. The RPC determined that for the September RPC meeting, the RPC co-chairs should take leadership and work with committee members to partner and share facilitation.

**Evaluation and Closing**

*Leslie* closed the meeting.

The next RPC meeting is Wednesday, September 3, at 2:30 p.m. at Sierra Health Foundation.