Considerations for RPC Structure and Meeting Design Dialogue
August 5, 2014

Anticipated RPC Work/Tasks Sept 2014-Sept 2015

- Round 3 Funding Release
  - Design RFP
  - Outreach/Announce Opportunity
  - Proposer’s Conference
  - Proposal Review and Grantee Selection
- **TAY Funding Release**
  - Design process
  - Outreach
  - Review and Selection Process
- **Ongoing Learning, Monitoring and Evaluation**
  - Round 1 and 2 Progress Report Reviews
  - Grantee Learning Community
  - AIR Evaluation Activities and Reports to RPC
- **Community Outreach and Communication**
  - To increase awareness and participation in RPC
  - To increase awareness of and support for respite services
  - Funding Opportunity Announcements
- **Sustainability Planning**
- **RPC Meeting Planning and Facilitation**
- **Other?**

**Structure Options to Consider**

A. **Keep RPC structure “as is.”** Clarify where direction comes from

B. **Reconsider Committees: Clarify Purpose; Eliminate and/or Combine; Shift Committee work to RPC; Change Meeting Frequency; Change Meeting Logistics (e.g., conference call or include in RPC agenda)**
   1. Membership & Governance – How often is this needed now?
   2. Communication – Seems to be two functions: Outreach and Messaging
   3. Grantmaking and Evaluation –
   4. Policy and Sustainability – Is this the work of the whole RPC? What are we sustaining? What policy change is needed?
   5. Planning – How to plan RPC meetings? How to facilitate RPC meetings?

C. **Reconsider/Determine Co-Chair Role (Discuss in Sept):** Does the RPC want to continue the co-chair role? If yes, do the responsibilities need to change? Who is interested in serving as co-chair? What are the next steps?

D. **Revisit Attendance Expectations (Sept):** Based on other decisions regarding structure/committees; does the RPC attendance policy need to change? If so, how?

E. **Other?**