

Steering Committee on the Reduction of African American Child Deaths

**December 16, 2015
2:15 p.m. – 4:15 p.m.
Sierra Health Foundation**

Meeting Outcomes:

- 1) Update on the City of Sacramento support of RAACD implementation plan
- 2) Update on workgroup progress to date
- 3) Update on leadership transition process

2:15 p.m. Workgroup Planning: (5 Priority Areas)

3:00 p.m. Welcome and Updates:

Wendy Petko and Chet Hewitt

Co-Chairs, Steering Committee on Reduction of African American Child Death

- City of Sacramento Update
- County ICPC Tours
- Spitfire

3:15 p.m.

**Workgroup Updates: (5 Priority Areas)
(ALL)**

3:50 p.m. Updates and Next Steps

Kindra Montgomery-Block

- Transitions
- Leadership Transition Process
- Meeting Participant Feedback Form

4:15 p.m. Adjourn

Steering Committee on Reduction of African American Child Deaths

**December 16, 2015
2:15 p.m. – 4:15 p.m.
Sierra Health Foundation
1321 Garden Highway
Meeting Summary Notes**

Attendees:

Steering Committee Members: Pastor Alice Baber-Banks, Stephanie Bray, Debra Cummings, Ethan Cutts, Gladys Deloney, Paris Dye, Keith Herron, Chet Hewitt, Dr. Olivia Kasirye, Aliane Murphy Hasan, Kim Pearson, Wendy Petko, Gina Roberson, James Shelby, Kim Williams, Natalie Woods Andrews

Center Staff: Diane Littlefield, Robert Phillips, Leslie Cooksy, Kari Ida, Kindra Montgomery-Block, Madeline Sabatoni

Guests: Yuuko Feletto (SCOE Infant Development Program), Andrea Lemos (SCOE), Kalyca Seabrook (Child Abuse Prevention Center), Lynn Berkeley-Baskin (Sacramento Faces Race), Alex Buckmaster, bel Reyes (Innovation Bridget), Brit Irby (Innovation Bridge)

Not Present:

Steering Committee Members: Pastor Robert Jones, Barry Loncke, Robert Moynihan,

Excused Absence: Captain Bobby Davis, Linda Fong-Somera, Diane Galati, Leslie Moore, Tina Roberts, Essence Webb, Marlon Yarber

Workgroup Sessions: Workgroups met from 2:15 p.m. – 3:23 p.m.

Meeting called to order:

3:23 pm

Chet opened the meeting by acknowledging the end of the year and gave a thank you to everyone who has been a part of the work.

Wendy announced that she will be stepping down as co-chair, due to personal and professional obligations that have limited her time. Wendy will remain on the committee, but not as co-chair.

Chet gave an update on the Steering Committee's presentation to the city council. Although the Steering Committee was supposed to be on the agenda for the December 15 meeting, the agenda item has been postponed, likely to late January/early February. This agenda item is attached to the budget reconciliation process, which is the reason for the date change. Exact budget numbers are not yet known and the committee will wait to learn more.

ICPC Tours

Kindra announced that tours to other communities to see their ICPC type work will be February 4-5. Workgroup two will be attending. If you would like to attend, please contact Kindra.

Cultural Broker Meeting

Workgroup two and three will be attending a meeting in Merced on January 26 to learn more about the Cultural Broker program in Fresno. The goal of the meeting is to learn about what they are doing in Fresno to help design an RFP for Sacramento. If you would like to attend, please contact Kindra.

Communications Training

A communications capacity building training will be provided by Spitfire Strategies. This will allow the Steering Committee to build talking points so that everyone is using the same voice. Additionally, it will allow the Steering Committee to prepare to build out a communications strategy and plan, as well as help others understand who the committee is collectively. More information on dates/times will follow via email.

Workgroup Updates:

Promoting Advocacy Workgroup

This workgroup has continued to work on the Community Leadership Roundtable (CLR). Recently, they have been gathering faith-based leaders to work with them in the process of developing the roundtable. This workgroup will be working with Innovation Bridge (contractor) to help further the process. Additionally, many committee members have heard that people in the community are looking forward to the CLR application coming out.

ICPC Workgroup

This workgroup is preparing for the ICPC tours and Cultural Broker meeting as described above. Additionally, county leaders have been meeting to discuss multi-disciplinary teams. In a future meeting, this workgroup will further discuss how the county work overlaps with the work of the Steering Committee.

Coordinated Systems of Support Workgroup (Focus on TARC)

This workgroup has focused on the Cultural Broker meeting by developing questions to ask of the presenters from Fresno. Additionally, this workgroup has been developing protocols for working as a team. Their priority is the RFP process for the Community Incubator Leads (CIL).

Note: Kindra worked with members from workgroups two and three to discuss review and development of RFPs. RFPs will be presented to the Steering Committee for review. Members who wish to apply for a particular RFP need to recuse themselves from development and review discussions.

Evaluation Workgroup

This workgroup went through logic models/data indicators/outcome documents. Prior to this meeting, this workgroup met with county departments on what data is available and accessible. The workgroup is moving along in the goal of having an evaluation plan by the end of January. This workgroup will develop an RFP for the online data hub management. Leslie Cooksy will

act as the staff representative to this group for the different RFPs to make sure that evaluation is a component.

Communication Workgroup

This workgroup is focused on putting together an RFP for a communications firm. Additionally, this workgroup discussed their decision making process and how to best work together as a group.

Updates and Next Steps

Save the Date: Bidders Conference for all RFPs (CIL, Cultural Brokers and Communications) will be Feb 16.

If workgroups would like additional meeting times, please contact Kindra.

A co-chair application will be emailed to all members. It will be reviewed by Supervisor Phil Serna and First 5 Executive Director Julie Gallelo per the application process.

Meeting adjourned