



THE CENTER
at Sierra Health Foundation

**Healing the Hood and Restorative Youth Justice Programs
Evaluation Contract Application
Frequently Asked Questions**

Updated April 29, 2021

Access the Request for Proposals [here](#).

Access the online application [here](#).

Note: New questions in this version are highlighted.

FUNDED PARTNERS

Q: Is The Center able to share the names of the seven CILs that are currently implementing HTH/RYP?

A: The seven Community Incubator Leads (CILs) currently implementing the Healing the Hood program are: Building Healthy Communities Hub, Greater Sacramento Urban League, Liberty Towers, Mutual Assistance Network, Roberts Family Development Center, Rose Family Creative Empowerment Center, and South Sacramento Christian Center. You can find more information about the CILs on the [BCLC website](#).

Folsom Cordova Community Partnership will be implementing the Restorative Youth Justice program in the Rancho Cordova neighborhood.

Q: It appears that both HTH and RYP are implemented by the same CILs. In other words, each CIL is implementing both HTH and RYP. Is this correct?

A: Yes, the 7 CILs will be implementing services for both the Healing the Hood and Restorative Youth Justice programs. For the Restorative Youth Justice program, there is an additional funded partner that will implement the program in Rancho Cordova—Folsom Cordova Community Partnership.

Q: Have the Community Intervention Workers (HTH) and Diversion Case Managers (RYP) been hired and onboarded at each CIL yet? If not, is there an estimated date as to when that would be completed?

A: HTH Community Intervention Workers (CIWs) have been hired. Some of them have been working with the CILs since 2019. Some CIWs have recently been hired. RYP Diversion Case Managers are expected to be hired and onboarded by May 2021.

EVALUATION QUESTIONS

Q: Is The Center interested in an evaluation that incorporates elements of Continuous Quality Improvement and continuous learning? Or does The Center prefer that the HTH and RYJ models remain static/fixed during the evaluation period?

A: Yes, we are interested in an evaluation that incorporates learning. As stated in the RFP, one goal of the evaluation is to inform planning and implementation of the two programs to improve their effectiveness.

Q: In the Proposal Narrative Guidelines on page 7 of the RFP, there is a requirement to include plans for youth engagement and data collection. Is The Center hoping for a participatory evaluation approach that involves program participants in the actual implementation of the evaluation? Or does "plans for youth engagement" refer to issues surrounding youth consent/assent to participate in evaluation activities?

A: We are looking for an evaluation team that would engage youth in the actual implementation of the evaluation.

Q: Is an assessment tool being used during the intake/enrollment process for HTH and RYJ to gauge youth risk? If so, what is the assessment tool? How often are assessments completed (e.g., are there baseline assessments, as well as multiple follow-up assessments)? Would the selected contractor be able to access that data?

A: For HTH and RYJ, youth will be asked to complete the [Building Resilience Against Violent Extremism \(BRAVE\) measure](#) at intervals throughout their participation in the program. This a standardized measure of the risk and protective factors for young people's resilience that includes attention to the role of cultural identity in resilience. The measure was adapted to the HTH context in consultation with the CIL staff. We have asked the CILs to have an intake assessment, an assessment every two to three months after intake, and a final assessment. In addition to BRAVE, these assessments include a four-point scale assessment of youth's likelihood of gang involvement, with one equal to having no gang involvement to four equal to being part of a gang. This simple scale has been used in the past as a measure of the need for prevention or intervention services. The selected evaluation team will have access to this data.

For RYJ, we have not yet identified a risk assessment. We hope to work with the evaluation team to identify the most appropriate risk assessment.

Q: Is the evaluation expected to assess evaluation outcomes at the short-term, intermediate, and long-term periods (as identified in the logic model)? Given that both HTH and RYJ are newly implemented initiatives, it seems that longer-term outcomes might be more challenging to reliably capture relative to short-term outcomes. What are The Center's expectations for this?

A: We do not expect the evaluation to assess all the short-term, intermediate, and longer-term outcomes identified in the logic model. We recognize that longer-term outcomes may take more time and contributions by other efforts in order to be achieved.

Q: Will the contracted evaluator be able to provide stipends/honoraria to youth participants for this evaluation?

A: Yes, this is preferred.

Q: Will the contractor be required to obtain IRB review and approval for this evaluation?

A: No but IRB review would be preferred.

Q: Does The Center have an internal IRB that the contractor would be required to use?

A: The Center does not have an internal IRB.

Q: If IRB approval is not necessary, will the contractor be required to obtain parental consent and youth assent to participate in evaluation activities?

A: Yes, and this is something that the community staff can help with.

Q: Is client enrollment in HTH and RYJ ongoing/rolling or are there discrete timeframes at which youth are enrolled in these programs?

A: Client enrollment is ongoing.

Q: Is there a prescribed length of stay/length of service for clients in these programs?

A: No, there is not. It is based on the needs of each client and the completion of their goals.

DATA AVAILABILITY AND RELATED ISSUES

Q: Is Sierra Health Foundation/The Center able to provide additional details as to the case management database that CILs are currently using to track HTH youth? Are all CILs using the same database?

A: Healing the Hood uses a CiviCore database (also called Healing the Hood) for case management of participants. All CILs use this database. Additional database training will be provided in the coming months for onboarded Diversion Case Managers.

Q: Will the progress reports, implementation quality assessments, and data/information that is collected and documented as part of the crisis response be made available to the contracted evaluator?

A: Yes, the selected evaluation team will have access to that information.

PROPOSAL REQUIREMENTS

Q: Are there any parameters for the proposal submission (e.g., page length, attachments, required docs, etc.)?

A: The proposal narrative, including proposed evaluation design, should be no longer than 15 pages. Additional required documents to submit with your proposal can be found on page 8 of the [Request for Proposals](#) under “Other Required Application Attachments”.

Q: In one bullet you mention "experience working with local organizations with a range of capacities for data collection and data management." Are you specifically referencing organizations in the Sacramento County area or just in general working with community-based organizations?

A: We are looking for experience conducting evaluations for community-based organizations in general. However, familiarity with Sacramento County neighborhoods is strongly preferred.